



Date: 28.12.2025

To

All Parents/Guardians and Teachers
Prudence School Sector 16-B,
Dwarka, Delhi-110075

Sub: Invitation to All Parents/Guardians and Teachers for Participation in Draw of Lots for Constitution of School Level Fee Regulation Committee for Academic Year 2025-2026

Dear Parents/Guardians and Teachers,

In accordance with the directives by Director of Education, vide Circular No. DE.15(431)/PSB/2025/9744-9752 Dated:24/12/2025, Government of National Capital Territory of Delhi, Directorate of Education: Private School Branch Old Secretariat, Delhi-110054 regarding fee regulation, wherein it has been mandated that every school is required to constitute a **School Level Fee Regulation Committee** for the academic year 2025-26 on or before 10.01.2026, by selecting members of the Parent-Teacher Association through a fair and transparent process.

The Parent- Teacher Committee will consist of:

- Five (5) parent representatives with due representation of Women & Disadvantage Category
- Three (3) teacher representatives

These members will be selected through a **public draw of lots** to be conducted in the school premises. It is further mandated that in same Draw of Lots a waiting list of ten (10) additional members of Parents will also be prepared.

The draw of lots shall be held in the presence of the Principal, one teacher (not participating in the draw), one representative from the PTA General Body, and an Observer/DE Nominee.

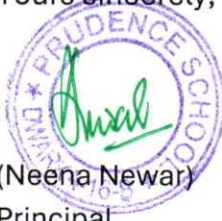
All Parents/Guardians whose pupil is currently studying in the school and whose name feature in the School records are cordially invited to attend the draw of Lots for above purpose to be held on **07.01.2026 at 11.30 am**.

Even All Teachers who are currently teaching in the school are cordially invited to attend the draw of Lots for above purpose to be held on **07.01.2026 at 11.30 am**.

Your presence and participation will help to ensure transparent and inclusive decision-making in matters related to school fees. We encourage eligible parents and teachers to come forward and contribute to this important process.

Thank you for your cooperation.

Yours sincerely,



(Neena Newar)

Principal

Prudence School, Sector 16B

Dwarka, Delhi – 110075

Mob: 9625 921 547

E-mail : dwarka16@prudenceonline.in